



Dilkes Academy
 Garron Lane, South Ockendon, Essex, RM15 5JQ
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 Email: admin.da@catrust.org.uk
 Headteacher: Mr R Latham BA (Hons), MA

11th September 2023

Dear Parents/Carers,

Year 6 Trip – The Tower of London – 3rd November, 2023

This term the children will be studying The Tudors in history and to support our learning journey, we are pleased to announce that we have arranged a trip to The Tower of London on Friday, 3rd of November 2023. To minimise costs significantly, we will be travelling by train from the Ockendon C2C train station where children are expected by 9am. Children should be collected from the station by their parent/carer at approximately 2.45pm.

Children will need a packed lunch on the day. If your child is entitled to a free school meal, we can provide a school packed lunch on the day. Please speak to your class Teaching Assistant or Teacher as soon as possible if you require a school packed lunch.

In line with our Charging and Remissions Policy, the school asks for a payment of **£10.00**. This payment will cover the cost of travel to and from the Tower of London as well as entry and workshop. No pupil will be excluded from the activity or treated differently because their parents have not made a contribution; however, due to the nature of this trip, without payments, the trip will be cancelled. For all school trips, the school must pay the balance on booking; therefore, all trips/workshops are non-refundable unless cancelled by the school. To support payments, the school will set up a payment plan where parents may choose to pay the entire balance or pay in stages. The balance must be paid by 6th October, 2023. The cost of the trip is payable via the Arbor app.

Parents will be kept informed of the progress of the group as they make their way to and from the venue via the Schools Twitter page - @DilkesAcademy

If you have any questions, please direct them to your child’s class teacher in the first instance.

Yours Sincerely,

Miss Gospodinova
 KS2 Assistant Headteacher